Practice Development Group Programme

Application Form – Action Learning Set Facilitator (East of England)

This programme is being delivered by the [Skills and Education Group](https://www.skillsandeducationgroup.co.uk/) in the East of England on behalf of the [Education and Training Foundation](https://www.et-foundation.co.uk/).

The [Practice Development Groups (PDG)](https://www.et-foundation.co.uk/supporting/professional-development/practitioner-led-development-and-research/practice-development-groups-pdgs/) programme is designed to promote practitioner-led, collaborative professional development across the further education and training sector. The PDG will consist of Action Learning Sets of practitioners who work together on a short-term, small-scale project to improve an aspect of their teaching, learning and assessment over a four-month period. Groups will focus on enhancing teaching of English or the embedding of English and maths into other programmes of study.

The programme will take place in two rounds and requires participants to meet once a month over four months in their Action Learning Sets and to attend a launch and dissemination event. Round one starts in October 2020 and ends in January 2021. Round two starts in January 2021 and ends in April 2021.

Action Learning Sets facilitators will be asked to attend a professional development event which will look at the tools and techniques to help them support Action Learning Sets activities.

An honorarium of £500 per Additional Learning Sets will be paid in recognition of the support that facilitators will provide to Action Learning Sets participants. The honorarium will be paid to the employing organisation.

There is an expectation that the involvement of the group facilitator is supported by their line manager.

Contact Details

|  |  |
| --- | --- |
| Name |  |
| Job title |  |
| Organisation |  |
| Email address |  |
| Landline number |  |
| Mobile number |  |

Practice Development Groups will take place in two rounds. Round one starts in October 2020 and ends in January 2021. Round two starts in January 2021 and ends in April 2021. Please indicate below by ticking your preferred option which round you are interested in participating in.

|  |  |
| --- | --- |
| Round 1 (October 2020 to January 2021) |  |
| Round 2 (January 2021 to April 2021) |  |

**Participants of PDGs will seek to develop an aspect of teaching, learning and assessment to enhance their teaching of English or their embedding of maths or English into other programmes of study. Why are you interested in taking part in this programme?**

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**Please outline your previous experience of project management and/or leading CPD/ peer group work/ action research or action learning sets relevant to the facilitator role.**

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# Are you involved in a similar ETF programme this year? Have you taken part in similar ETF programmes in the past three years?

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| Centres for Excellence in Maths |  |  |
| OTLA |  |  |
| Other (please state below) |  |  |

Declaration

By signing this application, I commit to working in the Practice Development Groups. I also agree to the Skills and Education Group and the Education and Training Foundation contacting me with information about the Practice Development Groups programme and to being contacted by third parties such an independent evaluation team and programme assessor regarding the programme.

|  |  |
| --- | --- |
| Signature |  |
| Date |  |

Line or senior manager approval of application and commitment to supporting the Practice Development Groups participant to attend launch and dissemination event and action learning set meetings.

|  |  |
| --- | --- |
| Name |  |
| Job title |  |
| Email address |  |
| Signature |  |
| Date |  |