

EQA SECURITY AND PROTECTIVE SERVICES PERSON SPECIFICATION

	Essential/ Desirable
Qualifications <ul style="list-style-type: none"> • Educated to level 3 or equivalent in a relevant subject • Minimum GCSE English at Grade 4 or above or equivalent qualification in English Language • Assessor and Quality Assurance qualifications such as D32,33,34 or A1, V1 and V2 or TAQA Assessor, IQA and EQA • Qualification in training and development 	E E E D
Knowledge and Experience <ul style="list-style-type: none"> • Occupational competence of working in the security industry of either frontline security experience (2 years in the last 5 years) or experience with security-licenced training. • In-depth knowledge of Security Industry Authority (SiA) licenced-linked qualifications • Demonstrable experience of working in line with quality assurance and regulatory requirements • Recent demonstrable experience as an External Quality Assurer • Experience of participating within standardisation events • Experience of producing accurate, concise and clear written reports 	E E E E E E
Skills <ul style="list-style-type: none"> • High standards of accuracy and attention to detail • Excellent written and verbal communication skills, presenting information logically and concisely in ways that promote understanding • Excellent IT skills, confident with using a variety of systems and Microsoft Office • Ability to prioritise, plan and organise day-to-day activities, ensuring efficient and effective performance • Effective problem-solving techniques • Ability to work effectively within and between teams to achieve common objectives 	E E E E E E
Personal Attributes <ul style="list-style-type: none"> • Leads by example and shows personal enthusiasm by explaining why things need doing • Treats people fairly and respectfully • Acts with professional integrity at all times • Has the ability to use initiative but also work as part of a team • Knows when and is willing to seek and take advice 	E E E E E

• Excellent customer service skills	E
• Committed to high standards of quality and seeks to continually improve systems and processes	E
• An ability to work under pressure to tight deadlines	E
• An ability to develop and maintain strong, effective and professional working relationships	E
• Flexibility in working hours when necessary	E
• Is committed to continuous self-development	E
• Flexible and receptive to change	E
• Creates opportunities to be innovative and think about things differently	E